

## Rakhine NFI Cluster Coordination Meeting

### Minutes

Date: 23 July 2014

Time: 15.00 hrs

Venue: UNHCR Office, Sittwe, Rakhine State

Participants: UNHCR CCCM / NFI, LWF & OCHA (5 people total)

Agenda item	Discussion	Action/Actor	Due Date
<b>1. Introductions</b>	The meeting was opened by NFI Cluster Coordinator. Attendees introduced themselves.		
<b>2. Main Item – Presentation of NFI Tracking Tool</b>	<p>NFI tracking tool in the <i>CCCM Cluster Analysis Report</i> was presented to the Cluster. The location of where to download it from was shown, as was the versatility of the NFI tracking tool, with reports for all townships, camps / village locations, implementing partners, dates of distributions (since displacements in mid-2012), and quantities and types of NFIs distributed.</p> <p>There was a lot of discussion about the information in the report and how it can be updated.</p> <p>1) The tool did not show details of the winterisation program of Dec 2013, where partners distributed heavy blankets to all camps so it needs to be updated.</p> <p>2) There was a request from LWF to include their NFI/donors in the sheet.</p> <p>3) It was also mentioned that the security incident at BDP camp on 22/7/14 was due to an NFI distribution from a private donor. This led to a renewed plea for all agencies to coordinate NFI distributions whenever possible or at least to inform Camp Management Agencies when such distributions will take place.</p>	<p>1) LWF to share details of Winterisation distribution with cluster.</p> <p>2) CCCM / IM team to see how this can best be done.</p> <p>3) All.</p>	<p><b>ASAP.</b></p> <p><b>ASAP.</b></p>

	Brief presentation was also given on the other aspects of the Cluster Analysis Report, including CCCM and shelter information. The tool is accessible via the website at <i>this</i> link: <a href="https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Rakhine-DataAnalysis.aspx">https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Rakhine-DataAnalysis.aspx</a>		
<b>7. AOB</b>	Concept of an NGO co-chair of the NFI Cluster was raised.	Further discussion.	<b>Next mtg.</b>
<b>8. Next meeting</b>	<b>Next meeting will be in 2 weeks' time, same time. 3pm, UNHCR meeting room, 6 August 2014.</b>		